



KWACHA PENSION TRUST FUND

NOTICE AND AGENDA OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY given that an Annual General Meeting (AGM) of the Members of the Kwacha Pension Trust Fund ('KPTF') will be held on Thursday, 26th June 2025 at Mulungushi International Conference Centre (Old Wing) in Lusaka and Crossroads Hotel in Ndola starting at 09:30 hours.

For the purpose of transacting the following business:

- 1.0 Opening Prayer and welcoming remarks
- 2.0 Apologies
- 3.0 Adoption of the Agenda
- 4.0 To approve the Minutes of the AGM held on 30th July 2024
- 5.0 To note the Matters Arising from the AGM held on 30th July 2024
- 6.0 To receive the Trustees' Report
- 7.0 To receive the Auditor's Report
- 8.0 To approve the Annual Financial Statements as of 31st December 2024
- 9.0 To ratify the Board of Trustees' Remuneration Policy
- 10.0 Elections for the Northern Region Member elected Trustee

A Member entitled to attend the meeting is entitled to appoint a proxy by form of proxy or power of attorney, to attend on their behalf. The instrument of appointing a proxy and, if applicable the authority under which it is signed, must be deposited at the KPTF Offices not less than 48 hours before the time of holding the meeting.

Members based in the Northern Region who are wishing to stand for election as Trustee can download the Nomination Form from our website www.kptf.org.zm. All completed Nomination forms should be deposited at the KPTF Offices by 17:00 hours on Thursday, 19th June 2025.

Members wishing to attend the meeting virtually should contact the Fund directly via email (info@kptf.org.zm) or through the Pensions Department on +260 (764) 241 692 by Friday, 20th June 2025. Having provided sufficient Notice, the Meeting will commence with the Members who will be present.

Dated this 14th day of April 2025.

Kwacha Pension Trust Fund
5534 Corner of Libala and Kakola Roads,
Kalundu
LUSAKA.

TRUST SECRETARY

